

**AMES PUBLIC LIBRARY**

Intern Application

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| **Contact & Personal Information** |
| Last Name: | First Name: | Middle: |
| Current Address: | City: | State: | Zip Code: |
| Primary Phone:( ) - -  | Primary Email: | Preferred Form of Contact: |

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| **Employment Information** |
| Are you currently employed? | Yes No | *If yes, please complete the information below.* |
| Are you Work Study eligible? | Yes No |
| **Current Employment Information:** |
| Employer’s Name: | Employer’s Address: |
| Dates you have worked for this employer:(MM/YYYY) From \_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Employer’s Phone Number: | May we contact this employer? Yes No*If no, please explain*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Position(s) Held: | Duties: |
| **Past Employment Information:** |
| Employer’s Name & Address | Position(s) Held | Date (Start & End) |
|  |  |  |
| Duties: |  |  |
| Reason For Leaving: |  |
| Employer’s Name & Address | Position(s) Held | Date (Start & End) |
|  |  |  |
| Duties: |  |  |
| Reason For Leaving: |  |  |
| R**elated Volunteer Experience** |  |  |
| Employer’s Name & Address | Position(s) Held | Date (Start & End) |
|  |  |  |
| Duties: |  |  |
| Employer’s Name & Address | Position(s) Held | Date (Start & End) |
|  |  |  |
| Duties: |  |  |
| **General Employment Information:** |
| 1. If offered this position, when would you be able to start?
 | Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 1. Do you expect any changes in your availability?
 |  Yes No *If yes, please explain:*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 1. If hired, can you show proof of your legal right to work in the U.S.?
 |  Yes No |
| 1. Have you ever been convicted of a felony?
 |  Yes No |
|  | *If yes, please explain:*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| **Education Information** |
| College Attended: | Program: | Current Year: |
| Current Cumulative GPA: | Major GPA: | Expected Graduation Date: |

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| **References** |
|  Name |  Primary Phone | Relationship |
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| **Follow-Up Questions** |
| How did you hear about this position? |
| What can you contribute to this position? |
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| What do you hope to accomplish by working here? |
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*Thanks for applying at the Ames Public Library. The Ames Public Library is an equal opportunity employer.*